

# Liberty School District Booster Club, Inc.

## General Request Form

The Liberty Booster Club strives to provide services and assistance with student based activities and organizations, as the association deems necessary. We have agreed that all requests should be presented in person and in writing using this form. Forms need to be presented by a participating member and submitted to the Liberty Booster Club at a meeting for consideration.

Please submit this completed form to an officer of the booster club 1 week prior to a regularly scheduled booster meeting to get the request on the agenda for approval.

Please note - the Booster Club will approve requests at its regularly scheduled meetings.

### Please complete the information below:

ORGANIZATION: \_\_\_\_\_ DATE: \_\_\_\_\_

ADVISOR/COACH - Contact information (if questions or additional information is needed to process request):

Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Signature: \_\_\_\_\_  
Name Date

PLEASE DESCRIBE IN DETAIL YOUR REQUEST:

AMOUNT REQUESTING (INCLUDE ESTIMATES IF YOU HAVE THEM): \$ \_\_\_\_\_ -

LIBERTY SCHOOL DISTRICT BOOSTER CLUB, INC. TO FILL OUT BELOW PORTION:

DATE OF REQUEST \_\_\_\_\_  
Yes No

APPROVED

APPROVED BY: \_\_\_\_\_  
Name Date

AMOUNT APPROVED (TOTAL) \$ \_\_\_\_\_ -

Booster officer contact information

Pres	Chanda Heer	509-990-8345	<a href="mailto:cheer@bmc.portland.ihs.gov">cheer@bmc.portland.ihs.gov</a>
VP	Danica Foland	509-998-7639	<a href="mailto:danicafoland@yahoo.com">danicafoland@yahoo.com</a>
Treas	Cheri Burnham	509-523-3373	<a href="mailto:cheri.burnham@mossadams.com">cheri.burnham@mossadams.com</a>

For Booster purposes only

Request rec'd \_\_\_\_\_

Officer receiving request \_\_\_\_\_

Added to agenda \_\_\_\_\_

Approval rec'd Meeting date \_\_\_\_\_